Student’s program should email or fax this form after Dec. 8th or RBS Orientation

Request for Special Permission Form – MBA Program
(matriculated students from other RU Graduate programs)

Date: ___________________________ Semester: ______________________

Name: __________________________ RUID: __________________________

Email: __________________________ Phone#: ______________________

Program currently matriculated in: ______________________________

GPA: __________________________ Years of Work Experience: ______

(MINIMUM 2 YEARS - RESUME MAY BE REQUIRED)

Course(s) Requested in the MBA Program:

Course: _____________________________ Campus: __________

Course: _____________________________ Campus: __________

Student: ___________________________ Date:____________________

Note: by signing this form I have acknowledged I have completed any proficiencies/prerequisites for this course(s) as required by the MBA Program. If I am found to be deficient, I understand I will be dropped immediately. Transcript may be required.

Requesting student’s:

Adviser/Dean: ___________________________ Date:____________________
By signing this form I am confirming our student is in good Academic Standing with a minimum GPA of 3.2

MBA Student Services: ___________________________ Date:____________________

RBS Dept Chair: ___________________________ Date:____________________
(if required)

If approved, the student will be emailed the special permission number. Depending on the course, please allow a minimum of 1 week for processing. Registration for any course(s) for students from Non-MBA programs must be handled with the student’s school/home registrar.