

MBA Student Services
100 Rockefeller Road, Suite 3042
Livingston Campus
Piscataway, NJ 08854
848-445-4046 fax: 732-445-5817

These requests must come from the department and not directly from the students 5 weeks after MBA registration for electives: 12/10/18

**Request for Special Permission Form -
MBA Program-Spring 2019**

(Matriculated students from other RU Graduate programs)

Date: _____ Semester: _____

Name: _____ RUID _____

Email: _____ Phone# _____

Program currently matriculated in: _____

GPA: _____ Years of Work Experience: _____

Course Requested in the MBA Program:

Course Name: _____

Course Number/Section/**Index**: _____

Student Name (print): _____ RUID# _____

Student Signature: _____ Date: _____

Note: by signing this form I have acknowledged I have completed any proficiencies/prerequisites for this course(s) as required by the MBA Program. If I am found to be deficient, I understand I will be dropped immediately. Transcript may be required.

Advisor/Dean Signature: _____ Date: _____

By signing this form I am confirming our student is in good Academic Standing with a minimum GPA of 3.2 and satisfies all pre-requisites for the course.

MBA Student Services: _____ Date: _____

If approved, the student will be emailed the special permission number.
Depending on the course, please allow a minimum of 1 week for processing.

Students requesting core or foundation course SPN's will have to wait until the new student orientation (January 12, 2019) for that term is completed. MBA new students must be registered first.

Registration for any course(s) for students from Non-MBA programs must be handled with the student's school/home registrar.